

BILL CAMPBELL MAYOR 55 TRINITY AVENUE, S.W. ATLANTA, GEORGIA 30335-0300

(404) 330-6100

April 2, 2001

01-0-0620

President Robert Pitts & Members of Atlanta City Council 55 Trinity Avenue, SW Atlanta, Georgia 30335

Re: Appointment to the Zoning Review Board

Dear President Pitts and Members of Council:

It is a pleasure for me to appoint Ms. Martha Hall to serve as a member of the Zoning Review Board in the Districts 5, 6 and Post 2 At-Large category. This appointment is for a term of two (2) years, scheduled to begin on the date of Council confirmation.

I am certain that Ms. Hall will serve the City of Atlanta with distinction.

ll Campbell

I respectfully urge confirmation of this appointment.

Enclosures

Martha Porter Hall 978 Cumberland Road, N.E., Atlanta, GA 30306 404-876-2520

Experience

March to December 2000: URS Corporation, Inc.

Job Title: Human Resources Representative

Duties: Perform Human Resources procedures for 100 construction services employees in the

Southeast as well as serve as Office Manager for the Atlanta Office.

March 1996 to the February 2000: Atlanta Downtown Improvement District

Job Title: Administrative Assistant

Duties: Assist the Public Safety Manager, including scheduling, drafting correspondence and forms; acting as liaison with civic, governmental and business organizations; arranging meetings with law enforcement and business entities. Creation of computer data files and documents at the startup of the DID and subsequent maintenance of the files and records.

December 1991 to July 1995: Mary Davis, 6th District, Atlanta City Council

Job Title: Council Aide

Duties: Responding to constituent requests and problems; working with the City's Department and Bureau Directors and employees; drafting legislation and correspondence; acting as liaison with civic and neighborhood groups in the District. Creation and maintenance of computer data files and documents.

April 1990 to October 1991: XXCELL Studios

Job Title: Computer Production Artist

Duties: Production of advertising materials for retail stores and malls. Required dealing with clients, freelance artists, copywriters, printers, four-color separation houses on all stages of 4/C and black-and-white production.

September 1986 to October 1991: 3 Score Productions, Inc.

Job Title: Assistant Production Manager

Duties: Production of advertising materials for retail stores and malls. Required dealing with clients, freelance artists, copywriters, printers, four-color separation houses on all stages of 4/C and black-and-white production.

August 1984 to August 1986: Rich's, Inc.

Job Title: Manager, Graphics Center

Duties: Supervision on production of in-house advertising materials, including newspaper, magazine and pre-print inserts; including supervision of six employees.

Education:

B.S. in English, Georgia State University, 1973

Community Activity:

President, Morningside-Lenox Park Association;

Secretary, Neighborhood Planning Unit F;

Board Member, Piedmont Park Conservancy;

Volunteer Steering Committee, Arts Festival of Atlanta;

Member, Pedestrian Task Force, City of Atlanta;

Board Secretary, Atlanta Shakespeare Tavern

Atlanta City Council

Regular Session

01-C-0620 Ms. Martha Porter Hall to Zoning Review Board; Districts 5, 6 & Post 2 (2 yrs.)

YEAS: 14
NAYS: 0
ABSTENTIONS: 0
NOT VOTING: 2
EXCUSED: 0
ABSENT 0

Y McCarty Y Dorsey Y Moore Y Thomas Y Starnes Y Woolard Y Martin Y Emmons Y Bond Y Morris Y Maddox Y Alexander NV Winslow Y Muller Y Boazman NV Pitts

□3rd □V Vote MAC Vote ATLANTA CITY COUNCIL PRESIDENT FINAL COUNCIL ACTION MAYOR'S ACTION CEPUTY MUNICIPAL CLERK **1** 2001 CERTIFIED TEN CARE Readings □1st & 2nd 193 □Consent Fav, Adv, Hold (see rev. side) Fav, Adv, Hold (see rev. side) Committee Committee Members Refer To Members Refer To Action: Action: Chair Date Chair Date First Reading Fav, Adv, Hold (see rev. side) Fay Adv, Hold (see rev. side) Committee COMINS Committee $S = \frac{\text{Date}}{\sqrt{-C}}$ Committee Members Befer To -Members Refer To Other: Action: Other: Referred to Date Chair 5, 6 AND POST 2 AT LARGE CATEGORY FOR A PORTER HALL TO SERVE AS A MEMBER OF THE A COMMUNICATION BY MAYOR BILL CAMPBELL ZONING REVIEW BOARD IN THE DISTRICTS A COMMUNICATION TO APPOINT MS MARTHA CONFIRMED BY MAY 0 7 2001 **01-** ○ **-0620** COUNCIL 1st ADOPT 2nd READ & REFER (Do Not Write Above This Line) REGULAR REPORT REFER PERSONAL PAPER REFER TERM OF TWO (2) YEARS. ADVERTISE & REFER 16/7 CONSENT REFER Date Referred Date Referred Date Referred Referred To: Referred To: Referred To: